



*Lorenzo Gigliotti*  
*Executive Director*

## **California Fire & Rescue Training Authority, Sacramento**

9320 Tech Center Drive, Sacramento, CA 95826 • Phone (916) 475-1660 • Fax (916) 475-1662  
[www.fireandrescuetraining.ca.gov](http://www.fireandrescuetraining.ca.gov)

### Governing Council

Fire Chief Kim Zagaris, Chairperson  
Deputy Chief Lloyd Ogan  
Director Matt Kelly

California Emergency Management Agency  
Sacramento Fire Department  
Sacramento Metropolitan Fire District

### **GOVERNING COUNCIL – ACTION SUMMARY CALIFORNIA FIRE AND RESCUE TRAINING AUTHORITY AT SACRAMENTO MEETING January 23, 2014 – 9:00 AM**

**9320 Tech Center Drive, Room 123  
Sacramento, CA 95826**

#### **CALL TO ORDER**

Council Chair Fire Chief Kim Zagaris called the meeting to order at 9:19AM. Also present: Delegate Deputy Chief Lloyd Ogan and Delegate Director Matt Kelly. Staff: Executive Director Deputy Chief Lorenzo Gigliotti, Legal Counsel Harriet Steiner, Council Clerk Sherri Martucci and an audience of eleven.

#### **PLEDGE TO THE FLAG**

#### **PUBLIC COMMENT ON AGENDA/NON-AGENDA ITEMS**

None received.

#### **CONSENT AGENDA**

- 1. Approval of Action Summary: December 18, 2014**
- 2. Fiscal Document/County of Sacramento District Signature List**
  - **Council Action**  
**Kelly/Ogan:** to approve consent agenda  
**AYES (Kelly, Ogan, Zagaris)**

## FINANCE REPORT

### 1. Cost Allocation Plan and Fee Study Discussion

- Received and Filed

## PRESENTATION ITEM(S)

NONE

## ACTION ITEM(S)

### 1. Extension of Lease for Property located at 9320 Tech Center Drive, Sacramento, CA 95826 (Gigliotti/Davis)

- Council Action:  
**Kelly/Ogan:** to receive presentation and authorize the Executive Director to execute lease extension

**AYES (Kelly, Ogan, Zagaris)**

### 2. Bid Award ~ Executive Director Recruitment Services (Gigliotti)

- Council Action:  
**Ogan/Kelly:** to receive presentation and to award bid

**AYES (Kelly, Ogan, Zagaris)**

### 3. Bid Award ~ Delivery of Specialized EMS Training Courses (Johnson)

- Council Action:  
**Kelly/Ogan:** to receive presentation and to award bid for two years with no automatic renewal

**AYES (Kelly, Ogan, Zagaris)**

### 4. Job Description and Pay Rate: Canine Handler (Gigliotti)

- Council Action:  
**Kelly/Ogan:** to receive presentation and adopt job description/pay rate

**AYES (Kelly, Ogan, Zagaris)**

## 5. Updated Schedule of Authorized Positions, Compensation Rates and Pay Methods (Gigliotti)

- **Council Action:**  
**Kelly/Ogan:** to receive presentation and approve updated schedule

**AYES (Kelly, Ogan, Zagaris)**

## EXECUTIVE DIRECTOR REPORT (Gigliotti)

Executive Director Gigliotti reminded the Governing Council members that the Conflict of Interests statements are due April 1<sup>st</sup>.

## GOVERNING COUNCIL QUESTIONS AND COMMENTS

Chief Zagaris is happy with the work going on at the Zinfandel site. Project is ahead of schedule and on budget.

**NEXT MEETING(S) ~** Location: California Fire & Rescue Training Authority  
9320 Tech Center Drive, Sacramento, CA 95826

### **2014 Schedule, 9AM**

Thursday, March 27, 2014

Thursday, June 12, 2014

Thursday, September 18, 2014

Thursday, December 11, 2014

## ADJOURNMENT

- **Council Action**  
Zagaris to adjourn the meeting at 9:48AM.

---

**Fire Chief, Kim Zagaris**  
**Chairperson**